

Payroll Log

Payroll Clerk _____

Week Ending: _____

Work Record:
Part-Time Job

Work Record:
Full-Time Job

Team Member	Work Record: Part-Time Job					Total Pay Part-Time Jobs	Work Record: Full-Time Job					Total Pay Full-Time Job(s)	Total Gross Pay	10% Tax	Net Pay	Initial When Paid
	M	T	W	T H	F		M	T	W	T H	F					
1																
2.																
3.																
4.																
5.																
6.																
7.																
8.																
9.																
10.																

Total Gross Pay = Part-Time Job + Full-Time Job
 Tax = Total Gross Pay x .10
 Net Pay – Gross Pay - Taxes

Total amount needed
 from treasury to pay team: _____